

**DALTON CONSERVATION COMMISSION  
MINIMUM SUBMITTAL REQUIREMENTS  
MA WETLAND PROTECTION ACT – SCENIC MOUNTAIN ACT  
DALTON WETLAND BYLAW**

In addition to the minimum submittal requirements indicated on any instructional pages, within the regulations of the Wetlands Protection Act or the Scenic Mountain Act, or by state and/or federal law, the Dalton Conservation Commission requires the following requirements for all applications:

**Hearings/Meetings: Third Tuesday of the Month\***

**Deadlines: Last Tuesday of the Month:**

*\*Deadlines and Meetings subject to holidays and unexpected closures*

Submittals for Wetland Protection Act (WPA), Dalton Wetland Bylaw, and Scenic Mountain Act (SMA) including associated documents and fees are due by noon (12:00pm).

Two (2) Hard Copies (full color) – Full size Application, Narrative, and associated materials engineering/site plans. All plans should be to scale and must have an appropriate legend and labeling.

One (1) Digital Electronic Copy – PDF format of complete application in full color.

Email: [conservationcommission@dalton-ma.gov](mailto:conservationcommission@dalton-ma.gov)

MA Wetland Protection Act Forms and Instructions: <https://www.mass.gov/lists/wetlands-permitting-forms>

Dalton Wetland Bylaw and Scenic Mt. Act Forms: Please contact the Conservation Commission for forms.

Dalton Submittal Fees: \$125 payable to the Town of Dalton

Please note that for Wetland Protection Act submittals, applicant shall send a copy of the application including fees simultaneously to the Department by certified mail, hand delivery, or online filing to:

MassDEP Western Regional Office  
436 Dwight Street  
Springfield, MA 01103

On Line Filing Edep: <https://www.mass.gov/edep-online-filing-for-massdep-environmental-permits-reports>