



2027 RETAIL LICQUOR LICENSE RETURN CHECKLIST

- ☐ Renewal form. Must be dated in November and signed by an approved individual
- ☐ Payment made payable to the Town of Dalton
- ☐ Certificate of payment of taxes
- ☐ CORI Authorization form (MUST be notarized)
- ☐ Worker's Compensation Insurance Certificate
- ☐ Liquor liability insurance certificate.
- ☐ Fire Safety Inspection certificate
- ☐ Certificate of Good Standing from the DOR. This can be obtained from Town of Dalton website or <https://www.mass.gov/info-details/faqs-dor-certificate-of-good-standing-or-corporate-tax-lien-waiver#how-do-i-apply-for-a-certificate-of-good-standing-and-or-tax-compliance>
- ☐ Certificate of Compliance from the DUA. This can be obtained from Town of Dalton website or <https://www.mass.gov/how-to/request-a-certificate-of-compliance>
- ☐ Other Town license applications (if applicable). For **Entertainment licenses**, please note that the applicant is responsible for obtaining ALL authorization signatures on page 2. Incomplete applications will not be accepted and will delay the process. Typically, authorization can be obtained over the phone. Contact information is provided on page three of the application.