



TOWN OF DALTON

Janko Tomasic
Town Planner
Town of Dalton

462 Main St. Dalton, MA 01226
413-684-6111 X 304 | jtomasic@dalton-ma.gov

Preliminary Planning Board/Zoning Board of Appeals Application Sheet

Please fill out this sheet, in its entirety, prior to submitting your application to the Town of Dalton. This sheet is used to adjust the costs of applications which vary by location or address, and will tell you how much your application fee will be, prior to your submittal to the Special Permit Granting Authority (Town Planner). Fill in the blank spaces with the number of the item in question, or the dollar amount. If you need assistance in filling out this form, please contact the Town Planner at jtomasic@dalton-ma.org or 413-684-6111 ext. 304. Costs are subject to change and will be reflected on this form.

Board of Assessors Certified Abutters List - \$35

Berkshire Eagle Legal Postings (2) - 154.08 per ad; \$323.16 total (subject to change)

Total Abutters Letters @ \$0.78 each : _____ (postage subject to change)
Directions for finding abutters can be found at <https://dalton-ma.gov/planning-board/> and <https://dalton-ma.gov/zoning-board-of-appeals/> under “publications”, at the bottom of the webpage.

(8) Required Notifications: Applicant and Abutting Town Letters @ \$0.78 each; \$6.24 (postage subject to change)

Filing Fee - \$100 flat fee + \$5 per abutter; Total: _____

Type of Application (circle one): Variance / Special Permit / Administrative Appeal

Town By-law which you are appealing: _____ (found at <https://dalton-ma.gov/planning-board/> Chapter 350 or, <https://ecode360.com/9537264>)

Total Cost of Application (paid by check to Town of Dalton): _____

Thank you for filling out this form. Once you have determined your total cost of your application, please submit your application, with payment (determined above), to the Town Planner for processing.

Sincerely,

Janko Tomasic
Town Planner