**Purpose:**Performs a variety of skilled duties operating equipment involving the construction, repairing, cleaning, and maintaining of Town roads, Cemeteries, Parks, sewer and drainage systems, and the maintenance of vehicles and equipment. Performs all other related work as required.

**Essential Functions:***(The essential functions or duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.)*

Operates safely and efficiently the department heavy and small equipment.

Inspects equipment on a daily basis to assure that all controls and safety devices are functioning properly

Lubricates and otherwise services equipment to ensure proper operation.

Participates in ice and snow removal operations which will require work beyond normal work schedule.

Performs burials in Cemetery Department

Responds to emergencies for sewer problems, storm damage and winter weather issues.

Builds, repairs, cleans, and maintains drainage systems and sewer systems.

Performs road and property maintenance.

Performs similar or related work as required, directed or as situation dictates.

**Supervision:**

*Supervision Scope:* Performs various duties requiring a thorough knowledge of departmental operations and the ability to complete assigned tasks according to established procedures and protocol.

*Supervision Received:* Work is performed under the general direction of the Public Works Superintendent or Foreman.

*Supervision Given:* None.

**Recommended Minimum Qualifications:**

Education, Training and Experience:

High School diploma or equivalent; five years’ experience in road construction and maintenance; or any equivalent combination of education and experience.

*Special Requirements:*Possession of a valid class B CDL driver’s license with an air brake endorsement.

Possession of a 2A and 4G Hoisting License.

*Knowledge:* Knowledge of all safety requirements and procedures. Working knowledge of the proper use of all motor equipment. Knowledge of principles of construction, and of field operations. Knowledge of sewer configurations and of the operation of hydraulic, pneumatic, and electronic equipment.

*Abilities:*  Ability to perform a variety of skilled construction and maintenance tasks. Ability to successfully carry out detailed oral and written instructions. Ability to establish and maintain effective working relationships with coworkers, state officials and contractors. Ability to operate a motor vehicle, varied equipment, hand and power tools and heavy machinery.

*Skill:* Skilled in the use of all applicable motor equipment. This position requires excellent operations skills, strong organizational skills, and skills in all of the above listed tools and equipment.

Physical Requirements:

*The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

Moderate to heavy physical effort is often required to perform functions which involves occasional lifting more than 100 pounds. While performing the functions of this job, the employee is required to stand, walk, talk, sit, and hear for extended periods. Regularly required to use hands to finger, handle, feel objects, tools, or controls, reaches with hands and arms, crawls, and climbs. Vision and hearing must be at or correctable to normal ranges.

**Job Environment:**

* Field work environment is noisy and subject to outdoor and potentially hazardous conditions.
* Operates a backhoe, front-end loader, heavy and light trucks, snowplows, sanders, jackhammers and catch basin cleaners.
* Contacts are in person, primarily with supervisor and town employees, and consist of an information exchange dialogue, discussing routine and semi-complex issues.
* Errors could result in personal injury or to other employees, damage to buildings and/or equipment, delay, or loss of service, and monetary loss and/or legal repercussions.

*(This job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.)*

*Pay Equity/Equal Opportunity/Americans with Disabilities Act Employer*