

TOWN CLERK

Barbara L. Suriner, Town Clerk

As the local arm of the Secretary of State's Office, the Town Clerk serves you as the chief election official, supervising polling places, election officers and the general conduct of all elections. The Clerk directs the preparation of ballots, polling places, voting equipment, voting lists, the certification of nomination papers and initiative petitions; administers campaign finance laws, voter registration and absentee balloting, and prepares, records and reports official election results to the Secretary of State; and serves on and supervises the Board of Registrars. In addition to serving as the liaison for the Federal Census and responsible for any required redistricting; our office conducts the Annual Town Census; preparing and printing in-house, all Street Lists, Voter Lists, School Lists, and furnishes the Jury List to the Office of the Jury Commissioner.

The Town Clerk is also responsible for recording and certifying all official actions of the Town, including Town Meeting legislation and appropriations, Planning and Zoning Board decisions, signs all notes for borrowing, keeps the Town Seal, and submits all General and Zoning Bylaws to the Attorney General for approval.

In addition to the above, we recorded State Tax Liens and processed many legal claims as well as preparing search requests for same. We will continue to perform UCC searches and terminations until there are no longer any active statements on file. We issued 57 Cemetery Department Burial Permits; 62 Business Certificates; 5 Professional Registrations; 1,152 dog licenses; 426 fish and game licenses; 5 permits for raffles and bazaars; along with other various state licenses and permits. Chapter 40, Section 21D requires the Town Clerk to collect District Court fines for noncriminal disposition, not limited to but including animal control, junk car and false alarm bylaw violations. Under the Animal Control Bylaw adopted December, 1993, dog licenses are due January 1 of each year, with a \$10 late fee effective April 1, and a \$25 per dog Failure to License fine after June 15. In 2003, owners paid fine(s) for 56 unlicensed dogs, 5 unrestrained dogs, 15 failure to vaccinate, in addition to holding fees and miscellaneous fines. Several cases were filed at District Court which adds an additional charge of \$25 to cover the cost of preparing these court cases.

As local Registrar of Vital Statistics, registering all vital events occurring within the community and those events occurring elsewhere to local residents, we recorded and preserved 168 birth, death and marriage records contributing to the basis for the Commonwealth's central vital registration system. In addition, we processed 23 Intentions of Marriage, issuing Marriage Licenses for same; and issued several hundred certified copies of births, deaths and marriages in 2003, as well as notarizing or certifying a multitude of documents.

As Public Records Officer, this office is responsible for administering the oath of office to all elected and appointed members of local committees and boards, keeping all officials informed of the State's Open Meeting and Conflict of Interest Laws; and are responsible for posting meetings of all governmental bodies. Providing access to public

records in compliance with State Records Law and corresponding regulations, we performed innumerable search requests and conducted or assisted with genealogical research for members of the public.

As our accountability includes maintenance, disposition, and preservation of municipal archival records and materials, we have initiated an ongoing restoration project in an effort to preserve and restore Dalton's earliest records which were decomposing daily due to acidic paper and ink which devours these irreplaceable documents until they crumble and/or are illegible. We are therefore compelled to preserve this priceless heritage for posterity, and are pleased to report that a total of eight handwritten volumes have been preserved; partially as a result of grants from the Dalton Cultural Council and the donated proceeds of Ray Fischer's book, "The Dalton Papers".

Assistant Town Clerk Jean M. Gingras retired in September after 20 years of dedicated service to both my office and to the townspeople. Although she will be missed, I know the residents of Dalton join with us in wishing her many years of health and happiness.

As always, I extend my sincere appreciation to my staff; and welcome my new assistant, Malia Windrow-Carlotto. They are the kind of personnel everyone desires. They are warm, friendly, sensitive and hardworking, and we are fortunate to have them. Please also let me take this opportunity to thank the citizens of Dalton for their continual support.

DOG LICENSES ISSUED/FINES COLLECTED

Males	116
Neutered Males	416
Females	69
Spayed Females	517
Commercial Kennel	1
Multiple Pet Permit (1 – 4 Dog Permit)	12
Multiple Pet Permit (1 – 5 Dog Permit)	10
Multiple Pet Permit (2 – 6 Dog Permits)	12
TOTAL 2003 DOG LICENSES ISSUED	1,152
TOTAL NUMBER LATE FEES ASSESSED	207
TOTAL LICENSE/LATE FEE AMOUNT	
PAID TO TOWN TREASURER	\$12,776.91
TOTAL ANIMAL CONTROL/ POLICE FINES, COURT FEES & MISC.	
PAID TO TOWN TREASURER	\$ 3,463.20
TOTAL AMOUNT PAID TO TOWN TREASURER	\$16,240.11

VITAL STATISTICS

Births	75
Deaths	71
Marriages	23

FISH & WILDLIFE LICENSES ISSUED

Resident Citizen Hunting	18
Resident Citizen Sporting	58
Resident Citizen/Alien Fishing	40

Resident Citizen Minor Fishing	6
Resident Citizen Minor Hunting	4
Resident Citizen Trapping	0
Resident Citizen/Alien Fishing (3 Day)	0
Resident Citizen Fishing Handicapped/Over 70 (FREE)	15
Non-Resident Citizen/Alien Fishing	1
Non-Resident Citizen/Alien Fishing (3Day)	1
Non-Resident Citizen/Alien Hunting (Big Game)	1
Non-Resident Citizen/Alien Hunting (Small Game)	0
Resident Citizen Sporting Over Age 70 (FREE)	61
Resident Citizen Sporting Age 65-69 (HALF PRICE)	5
Resident Citizen Hunting Age 65-69 (HALF PRICE)	0
Resident Citizen Fishing Age 65-69 (HALF PRICE)	10
Duplicates	2
Archery Stamp	27
Primitive Firearms Stamp	31
Waterfowl Stamp	8
Wildlands Conservation Stamp – Resident	136
Wildlands Conservation Stamp – Non-Resident	2
TOTAL NUMBER OF LICENSES/STAMPS ISSUED	426
AMOUNT PAID TO MASSACHUSETTS DIVISION OF FISHERIES & WILDLIFE	\$ 4,999.00

2003 Births

ABBATIELLO, COLIN ANTHONY
 ACCARDI, CHLOE BELL
 ASTORE, NICHOLAS LOUIS
 BAZONSKI, KARLY ANGELINA
 BETIT, AIDEN GREGORY
 BIRD, ASHLEIGH MARIE
 BLAU, SAMANTHA ROSE
 BURKE, NOLAN CHRISTIAN
 CACCAVIELLO, GRACE OLIVIA
 CASELLA, ANNA MICHELLE
 CHASINOFF, ZOE ELIZABETH
 CLAYTON, ABIGAIL CAROLINE
 COTE, JILLIAN RAE
 D'ELIA, SARAH RACHEL
 DILLON, LOGAN MICHAEL
 DOYLE, CODY GERARD
 EARLE, ETHAN JOSEPH
 ESKO, KEVIN TIMOTHY
 FRATELLO, LILY VENETIA
 GAMBERONI, MARIA LOUISE
 GARVEY, SAMUEL MICHAEL
 GUYER, CHARLES DAVID
 HALLOCK, STACEY LYNN
 HAYES, ETHAN RILEY
 HIRSCH, LAYLA MARIE

LEE, CAMERON DANIEL
LONG, GWYNETH PATRICIA
LUSIGNAN, CAITLYN ANN
LUSIGNAN, HANNA JEAN
MACPHERSON, PATIENCE FAITH
MAHONEY, JACOB RYAN
MARLEY, ELIZABETH ABIGAIL
MARLEY, SOPHIA GRACE
MARSZALEK, ISAAC CHRISTOPHER
MAZZEO, MAGGIE ELIZABETH
MAZZEO, NICOLE PATRICIA
MCCONNELL, SADIE MATTIS
MCCORMACK, MATTHEW BRIAN
MUNN, JOSHUA MICHAEL
NEALON, EMMA GRACE MARIE
NESBIT, ETHAN WILLIAM
NESBIT, MACY MARIE
O'BRYAN, KAYLEE MICHELE
PERAULT, EMILY ROSE
PERAULT, NOAH ANDREW
ROBERT, NATALIE RAE
RONAYNE, CAITLIN ROSE
ROSIER, JORDAN MARIE
SELVA, JACOB FRANCIS
STREMLER, JARED ZACHARY
TONEY, ISAIAH RUSSELL
TRAGER, AIDEN PIERCE
TRAGER, JULIA DIANNE
VALENTINE, MACKENZYE ROSE
WHITAKER, DANIELLE RITA
WILLIAMS, DANIEL JAMES
WILLIAMS, MICHELLE JEAN
WISNER, RAELYN GLORIA BASILIA

Total 75 (includes 17 impounded birth records not listed above)

2003 deaths*

ADAMS, CAROL E.
ADAMS, MAY LOUISE
BACCARO, LORENE ERB
BARDIN, ELLEN A.
BARRITT, JUSTINE A.
BASSETT, ANNA MARIE
BATES, ALICE
BAUMANN, JOHN H.
BEAULIEU, MARIE ROSE
BECKER, JOHN FISHER
BELLINGER, SR., RUDSON B.
BILIA, WENDY FRANCES

BRADLEY, ROBERT T.
BRIGGS, JAMES W.
BRITIGAN, HELEN J.
CANNING, ELIZABETH ELEANOR
CARD, MARY L.
CONNOR, MARILYN G.
COSGROVE, JR., DANIEL JOHN
CULVERWELL, GEORGE HENRY
DAIGLE, GLADYS AUGUSTA
DAY, WILHELMINA S.
ELLSMORE, JR., DANIEL OSCAR
FIELDS, MILDRED MARY
GALLIHER, MARGARET ANN
GEARING, MARY E.
GELINAS, GAIL M.
GLIDDEN, KENNETH W.
GOERLACH, NANCY L.
HAZELTON, DONALD
HINKLEY, RAYMOND RUSSELL
HOAG, MARY ELLEN
HOTCHKISS, HAROLD E.
JENSEN, AUGUSTA A.
KAMIENSKI, EDITH F.
KENNEDY, ESTHER
KNAPPE, FLORENCE ANNA
KNEIPFER, DENA
KNIGHT, GERTRUDE E.
LAINE, SANDRA L.
LANDERS, DANIEL
LANGDON, RODGER E.
MATIVESKI, ANDREW
MIDDLEBROOK, KENNETH EARL
NAPRAVA, STEPHEN PETER
NOSTRAND, ELEANOR MAY
NUGAI, ANTOINETTE PAULINE
OLSTED, KATHRYN F.
PALMA, LOUIS FRANCIS
PASTORE, BENJAMIN R.
PIACENZA, ANN THERESA
QUINN, LINDA CATHERINE
RENIERI, DENO
ROBINSON, PEARL W.
RONAN, JOHN JOSEPH
SCHNOPP, CLARENCE NICHOLAS
SCHNOPP, FRANCIS BERNARD
SCOTT, MARGARET CATHERINE
SEQUIN, ADRIENNE M.
SHERMAN, HOMER
SILBOR, WANDA M.

SNIEZEK, EDMUND JOSEPH
STARO, MARIE T.
STEVENSON, EDWARD PORTER
VOTINO, FRANCES
WALSH, DORIS V.
WARREN, NANCY L.
WEST, SHIRLEY
WITHAM, IRVING M.
WRIGHT, DANNIE
ZINK, KATHERINE JOYCE

Total 71

*Not all deaths listed were Dalton residents. Any person whose death occurs while a resident of a Dalton nursing home is included in the Dalton record. Also, some Dalton residents die out of state. Unless the family establishes the death record here by deposition, those deaths are not part of the Dalton record.